



JOB DESCRIPTION

POSITION:**Registered Nurse-Chronic Care Management**

Reports to:

Population Health Director

Approved:

February 18, 2025

Revised:

February 18, 2025

Department:

Population Health

FLSA:

Non-Exempt

Basic Function: This position assumes advocacy and accountability for an identified group of patients during all or part of the continuum of care. Focuses on primary disease prevention and improving quality of care for chronically ill patients and outreach to patients to be more engaged in their overall health and wellness through care planning and management. Collaborates with the health care team members to identify appropriate utilization of resources.

Essential Functions:

1. Collaborates with health care staff responsible for patient care to develop, implement, monitor and evaluate appropriate clinical care or other services to meet the needs of patient and coordinates all activities related to chronic care management.
2. Plans for, ensures access to, and evaluates the effectiveness of care at the next level of care along the continuum of care.
3. Ensures that areas of responsibility are operating in compliance, including documentation and records with all federal, state, and regulatory agencies.
4. With the primary care team, identifies patients to be case managed, assesses patient's care requirements, modifies or coordinates modification of patient care and intervenes, as necessary.
5. Coordinates in the development and review of clinical pathway trends and shares with appropriate service and management teams.
6. Assist with monitoring of quality improvement elements including establishment of program measures and implementation of action plans.
7. Works directly with the Population Health Director and Community Health Workers to establish and implement outreach tasks and patient centered engagement.
8. Monitors trends and implements strategies to assist patient with accessing appropriate level of care.

Secondary Functions:

9. With the Community Health Worker, engages patient and family in the developing of health care strategies aimed at improving quality of life through education, empowerment, and access to appropriate health care services.
10. Maintains current knowledge of community resources and assists with patients' access. Maintains current knowledge base in best practices and reviews evidence-based literature involving disease state management.
11. Participates in quality improvement activities.
12. Attends meetings, seminars, and conferences as appropriate.
13. Other duties as assigned by the Population Health Director or other Senior Management Staff.

Minimum Qualifications:

1. Ability to perform each essential function duty satisfactorily with or without reasonable accommodation. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

2. Valid and active Arizona state RN licensure.
3. Must possess and maintain CPR certification (minimum: BLS).
4. Associate’s degree in nursing.
5. Two years of broad clinical experience predominately in clinical nursing and case management.
6. Demonstrated knowledge of ambulatory disease state management practices and pathways, current payor contracts, and PCMH standards.
7. Possess a valid Arizona Driver’s License.
8. Ability to read, write and speak clearly understandable English.
9. Intermediate computer skills.
10. Excellent written and verbal communication and critical thinking skills.

Preferred Qualifications:

1. BSN
2. CCM (Certified Case Manager), CPHM (Certified Professional in Healthcare Management) or CPUR (Certified Professional in Utilization Review) certification preferred upon hire.
3. One to three years of experience in ambulatory disease state management or equivalent nursing experience.
4. Bi-lingual (English/Spanish/Navajo) language skills.
5. Knowledge of Microsoft programs with the ability to effectively communicate using Outlook.

Appearance Standards:

This position shall follow the appearance standards as outlined in Canyonlands’ Personnel Policy “*Personal Appearance.*”

Physical Requirements:

Clinical Staff - All Levels				
	Not Applicable	Occasionally	Frequently	Constantly
Stand			X	
Vision - near				X
Vision – w/assistance				X
Walk			X	
Sit		X		
Handling			X	
Reach outward			X	
Reach above shoulder			X	
Climb	X			
Crawl	X			
Squat/kneel		X		
Bend		X		
<u>Lift/Carry</u>				
10 lbs. or less		X		
11-20 lbs.		X		

21-50 lbs.		X		
51-100 lbs.		X		
Over 100 lbs.	X			
Push/Pull				
12 lbs. or less		X		
13-25 lbs.		X		
26-40 lbs.		X		
41-100 lbs.		X		
Not applicable	Activity does not apply to this position			
Occasionally	Position requires this activity up to 33% of the time (0-2.5 hrs. per day)			
Frequently	Position requires this activity from 33%-66% of the time (2.5-5.5 hrs.)			
Constantly	Position requires this activity more than 66% of the time (5.5 hrs. +)			

OSHA CATEGORY CLASSIFICATION:

I understand that the duties that are required of me place me in a Category I.

While performing the duties of this position, the employee is exposed to weather conditions prevalent at the time. The employee may experience exposure to dust, pollens, pollutants, fumes, and communicable diseases as related to the health care environment. The noise level in the work environment is usually moderate.

Travel is is not required. It is anticipated that travel will be: 5% – 10% 50%-75%
 10% – 25% 75% - 90%
 25% – 50%

Canyonlands requires all staff to be vaccinated for Flu, Hep B, MMR, Tdap, COVID-19 and Varicella. New employees must be screened for Tuberculosis.

The specific statements shown in each section of this Job Description are not intended to be all-inclusive. They represent typical elements and criteria considered necessary to perform the job successfully. The job’s responsibilities/tasks may be modified and/or expanded over time. **Canyonlands will inform the employee when changes in the respective job description are made.**

<p>I have read and understand the duties / physical requirements indicated in this job description and acknowledge that I am able to perform these duties with or without reasonable accommodation. I understand that failure to adhere to these responsibilities could be grounds for disciplinary action.</p>		
<p>_____</p> <p>Print Name</p>	<p>_____</p> <p>Signature</p>	<p>_____</p> <p>Date</p>